

## NEPTUNE CITY BOARD OF EDUCATION MINUTES

Woodrow Wilson School  
210 West Sylvania Avenue  
Neptune City, NJ 07753

March 19, 2020  
6:00 p.m.

### I. CALL TO ORDER

This is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

### II. ROLL CALL

Board Members

Mr. Susino	<u>  X  </u>	Mrs. Smith	<u>  X  </u>	Mr. Brown	<u>  X  </u>
Mrs. McGuigan	<u>  X  </u>	Ms. Mordaunt	<u>  X  </u>	Mr. Lopez	<u>  X  </u>
Mrs. Rummel	<u>  X  </u>	Mr. Whalen	<u>  A  </u>	Mrs. Zanni	<u>  X  </u>

Others Present

Dr. Ferrie	<u>  X  </u>	Ms. Hellwig	<u>  X  </u>
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### III. FLAG SALUTE

### IV. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

None

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### V. MOTION

To approve Consent Agenda for all items on this agenda

Motion:   A. Lopez   Second:   R. Brown  

Aye   X   Nay            Oppose            Abstain

**MEETING, March 19, 2020****VI. MINUTES**

Be It Resolved, that the Neptune City Board of Education approve the Minutes of the Board Meeting of February 19, 2020

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Oppose \_\_\_\_\_ Abstain \_\_\_\_\_ .

**Consent Agenda****VII. ADMINISTRATION AND COMMITTEE REPORTS****CHIEF SCHOOL ADMINISTRATOR'S REPORT**

Enrollment – February 2020

125	Neptune Senior High School
8	Poseidon
7	High Tech (0); Allied Health (2); Wall Communications (3); BioTechnology (2)
7	Red Bank High School
0	Class Academy
28	Out of District Special Education
243	Neptune City
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418	Total Enrollment

Fire Drills: 2/24/2020

Shelter in Place – 2/26/2020

Student Suspension Report: One – In-School Suspension - February      None – Out-of-School Suspensions

Missing Child Report:              None - February

Enrollment Report for February:    243 Neptune City

Discussion

- Teacher of the Year! Congratulations to Tracy Whitt
- Memorandum of Agreement
- Egyptian Night
- Wax Museum
- Read Across America
- Kindergarten Registration to date is twelve (12)

4700

MEETING, March 19, 2020

Informational Material:

Enrollment as of February 28, 2020  
Bullying Report for February, 2020 and March, 2020  
Nurses' Report for February, 2020 and Immunization Audit Report  
Memorandum of Agreement

Be It Resolved that the Neptune City Board of Education approve the Chief School Administrator's Report as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Oppose \_\_\_\_\_ Abstain \_\_\_\_\_ .

**Consent Agenda**

**CORRESPONDENCE**

Be It Resolved that the Neptune City Board of Education accepts and files all items listed under Correspondence as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Oppose \_\_\_\_\_ Abstain \_\_\_\_\_ .

**Consent Agenda**

**VIII. BOARD PRESIDENT AND COMMITTEE REPORTS:**

BOARD PRESIDENT

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Consent Agenda**

**IX. CURRICULUM AND INSTRUCTION**

COMMITTEE REPORTS

RESOLUTIONS

1. To approve the bullying report for March, 2020 and to reaffirm the bullying report for February, 2020

## MEETING, March 19, 2020

Be It Resolved that the Neptune City Board of Education approve the items listed under Curriculum and Instruction as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Susino	_____	Mrs. Smith	_____	Mr. Brown	_____.
Mrs. McGuigan	_____	Ms. Mordaunt	_____	Mr. Lopez	_____.
Mrs. Rummel	_____	Mr. Whalen	_____.	Mrs. Zanni	_____.

**Consent Agenda****X. FINANCE AND OPERATIONS**

## COMMITTEE REPORTS

## RESOLUTIONS

1. To approve the Bills List per attached
2. To approve Payroll for the Month of February, 2020 per attached
3. To approve Transfer of Appropriations per attached
4. To approve Monthly Transfer Report per attached
5. To approve Memorandum of Agreement between Neptune City Board of Education and Neptune City Police
6. To approve contract with Princeton HealthCare System for one student L.N. for hospital academic instruction for 10 hours at \$65/hour
7. To approve a contract with Settembrino Architects, 25 Bridge Avenue, Red Bank, NJ 07701, to update and amend the district's Long Range Facilities Plan (LRFP) required to be amended every five (5) years. Contract is for the 2020-2021 school year, not to exceed \$9,500.
8. To approve the submission of the Corrective Action Plan pertaining to the 2018-2019 Audit
9. To approve a resolution for District participation in the Garden State School Insurance Fund:

**GARDEN STATE SCHOOLS INSURANCE FUND  
NON-BINDING RESOLUTION OF INTENT TO JOIN**

**WHEREAS**, a number of local governmental units in various parts of the State of New Jersey have joined together to form a School Board Insurance Group joint self-insurance fund as permitted by N.J.S.A. 18A:18B-1 et seq.; and

**WHEREAS**, there has been discussion regarding the formation of a Garden State Schools Insurance Fund (GSSIF) for local governmental units;

## MEETING, March 19, 2020

**WHEREAS**, the statutes and regulations governing the creation and operation of a School Board Insurance Group contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Group; and

**WHEREAS**, the Board of Education of the City of Neptune has determined that membership in the GSSIF would be in the best interest of itself and its citizens;

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education of the City of Neptune does hereby resolve that the Neptune City Board of Education intends to become a member of the GSSIF for the purpose of establishing the following types of coverage:

1. Workers' compensation and employers' liability;
2. General liability, including employment practices and school board legal liability;
3. Motor vehicle liability;
4. Crime, employee dishonesty and position bonds; and
5. Property damage (buildings, contents, equipment and motor vehicles);

BE IT FURTHER RESOLVED that such membership is subject to the right to accept terms of membership when the same is received from the GSSIF, and

BE IT FURTHER RESOLVED that such membership is subject to the right to accept the Bylaws and Initial Assessment of the GSSIF, as approved and adopted pursuant to N.J.S.A. 40A:10-39, when the same is received from the GSSIF.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Susino \_\_\_\_\_ Mrs. Smith \_\_\_\_\_ Mr. Brown \_\_\_\_\_

Mrs. McGuigan \_\_\_\_\_ Ms. Mordaunt \_\_\_\_\_ Mr. Lopez \_\_\_\_\_

Mrs. Rummel \_\_\_\_\_ Mr. Whalen \_\_\_\_\_ Mrs. Zanni \_\_\_\_\_

**Consent Agenda**

**XI. Resolution to approve the 2020-2021 Tentative Budget and related staff travel.**

MEETING, March 19, 2020

**Neptune City Board of Education**  
**ADOPTION OF THE 2020-2021 TENTATIVE BUDGET**

A.

**BE IT RESOLVED**, that the tentative budget be approved for the 2020-2021 School Year using the 2020-2021 state aid figures and that the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2020-2021 Total Expenditures	9,395,446	399,673	650,875	10,445,994
Less: Anticipated Revenues	2,576,394	399,673	162,464	3,138,531
Taxes to be Raised	6,819,052	- 0-	488,411	7,307,463

**BE IT FURTHER RESOLVED**, that a public hearing be held at the Woodrow Wilson School, 210 West Sylvania Avenue, Neptune City, New Jersey on April 30, 2020 at 6:00 PM for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year.

**BE IT FURTHER RESOLVED**, that the General Fund Tax Levy as described above results in a tax levy of \$6,819,052, and

**BE IT FURTHER RESOLVED**, that the debt service tax levy as described above results in a tax levy of \$488,411, and

**BE IT FURTHER RESOLVED**, to advertise said tentative budget in the Asbury Press or the Coaster on April 16, 2020.

B.

Related Staff Travel

**WHEREAS**, the Neptune City Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

**MEETING, March 19, 2020**

**WHEREAS**, the Neptune City Board of Education established \$8,000 as the maximum travel amount for the current school year and has expended \$4,517.51 as of this date; now

**THEREFORE, BE IT RESOLVED**, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$8,000 for all staff and board members for the 2020-2021 school year.

Be It Resolved that the Neptune City Board of Education approve the items listed under Finance and Operations as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Susino \_\_\_\_\_ Mrs. Smith \_\_\_\_\_ Mr. Brown \_\_\_\_\_.

Mrs. McGuigan \_\_\_\_\_ Ms. Mordaunt \_\_\_\_\_ Mr. Lopez \_\_\_\_\_.

Mrs. Rummel \_\_\_\_\_ Mr. Whalen \_\_\_\_\_ Mrs. Zanni \_\_\_\_\_.

**Consent Agenda**

**XII. HUMAN RESOURCES****COMMITTEE REPORTS**

1. RICE letters were distributed to all staff except custodial and office.
2. To approve, upon the recommendation of the CSA, the hiring of Ashley Plummer as a Substitute Teacher for the 2019-2020 school year at a rate of \$90/day
3. Addendum – To accept letter of resignation from Margo O'Connor, Supervisor of Curriculum and Instruction, effective on or before May 18, 2020, with our best wishes.

Be It Resolved that the Neptune City Board of Education approve the items listed under Human Resources as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Susino \_\_\_\_\_ Mrs. Smith \_\_\_\_\_ Mr. Brown \_\_\_\_\_.

Mrs. McGuigan \_\_\_\_\_ Ms. Mordaunt \_\_\_\_\_ Mr. Lopez \_\_\_\_\_.

Mrs. Rummel \_\_\_\_\_ Mr. Whalen \_\_\_\_\_ Mrs. Zanni \_\_\_\_\_.

**Consent Agenda**

**XIII. EXECUTIVE SESSION – 6:12 p.m. – 6:36 p.m.**

Motion: A. Lopez Second: R. Brown

Mr. Susino X Mrs. Smith X Mr. Brown X.

Mrs. McGuigan X Ms. Mordaunt X Mr. Lopez X.

Mrs. Rummel X Mr. Whalen A Mrs. Zanni X.

**Consent Agenda**

**XIV. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING**

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**XV. OLD BUSINESS**

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**XVI. NEW BUSINESS**

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**XVII. PUBLIC PARTICIPATION**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

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Cathy Williams

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C. Mordaunt - caucus

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**XVIII. MOTION TO ADJOURN**

Motion: \_\_\_\_\_ R. Brown \_\_\_\_\_ Second: \_\_\_\_\_ A. Lopez \_\_\_\_\_

Aye \_\_\_\_\_ X \_\_\_\_\_ Nay \_\_\_\_\_

Time: \_\_\_\_\_ 6:36 \_\_\_\_\_ P.M.